# Minutes for CSC2058

# Group 1 Date of this minute ­­­­­21/11/2024 Location (Room No. and/or Teams): Caffè Nero

The following team members were present (in the same meeting room or on Teams) when these minutes were discussed:

|  |  |  |
| --- | --- | --- |
| Name (printed/typed) | In room (R); On teams (T). | Signature (agreed bitmap or initials) |
| Aleeya Emelna binti Mohd Khairul Isma | Caffè Nero | A.I. |
| Sebastian Valdes | Caffè Nero | S.V. |
| Htoo Myat Naing | Caffè Nero | H.N. |
| Abdelmoneim Elserafy | Caffè Nero | A.E. |

Task Reporting (Briefly list what each team member did in the last week/since the last meeting if < 1 week.\*

Name (1): Aleeya

* Worked on the sequence diagram.

Name (2): Serafy

* Worked on the sequence diagram.

Name (3): Htoo Myat Naing

* Worked on the sequence diagram.

Name (4): Sebastian

* Worked on the sequence diagram.

\*Printouts giving an overview of interim deliverables may be added as a supplement to these minutes.

Actions Planned (Briefly list what each team member will do this week/until the next meeting if < 1week.)

Name (1): Aleeya

* Finish the sequence diagram.

Name (2): Serafy

* Finish the sequence diagram.

Name (3): Htoo Myat Naing

* Finish the sequence diagram.

Name (4): Sebastian

* Finish the sequence diagram.

Obstacles (List briefly anything that may be blocking your progress and the possible solutions you need to investigate. Indicate ‘O.K.’ if there are no obstacles you are aware of.)

Name (1): Serafy

* O.K.

Name (2): Aleeya

* O.K.

Name (3): Htoo Myat Naing

* O.K.

Name (4): Sebastian

* O.K.

Date of next minutes meeting: 23/11/2024

Location of next minutes meeting: (Room No. and/or Teams): The McClay Library(Ground Floor, Room 6)